

## SKEFFLING PARISH COUNCIL

To members of the Council, you are hereby summoned to attend a meeting of Skeffling Parish Council held at Skeffling Village Hall on Tuesday, 13<sup>th</sup> May at 7.30pm to transact the following business.

*L. Purdon*

Parish Clerk

### Agenda

- 1/ To receive apologies for absence
- 2/ Councillors to disclose interests in matters to be discussed
- 3/ To confirm Minutes of the meeting held on 1<sup>st</sup> April 2025
- 4/ Matters arising - to consider any matters arising from the 1<sup>st</sup> April meeting
- 5/ To receive Ward Councillors report
- 6/ To agree a schedule of payments for May 2025  
Expenses -

Clerks Salary (May) SO	£144.00
Hostworld Internet (domain name)	24.00
Rachel Larson Accountant	81.00
- 7/ To receive Clerk and Councillor updates
- 8/ To note correspondence received
- 9/ To receive the annual Accounts

#### Presentation of AGAR and associated documents:

- 10/ To Agree the Certificate of Exemption
- 11/ To receive and note the annual Internal Audit Report
- 12/ To approve the Annual Governance Statement (Section 1)
- 13/ To Approve the Annual Accounting Statement(s) (Section 2)

#### Public Rights Period

- 14/ Public Rights Period - to agree Skeffling Parish Council - Notice of Public Rights and Publication of Annual Governance & Accountability Return (Exempt Authority) to commence on Tuesday, 3<sup>rd</sup> June ending on Monday, 14<sup>th</sup> July.
- 15/ To discuss the rating letter received for the Village Hall
- 16/ Members of the public are invited to address the Council
- 17/ A.O.B.